

LEMHI COUNTY AIRPORT BOARD MINUTES

October 10, 2023

Meeting was called to order at 18:09 by Secretary Richard Natelson. Other members in attendance were Charles LaMoure, treasurer, and Jeff Sheets. Dean Shiner was present by telephone. Other people in attendance were James Carroll, Tim Vernell, from Gem Air, Jim Miteski, and his wife.

Rich asked for a motion to approve the September minutes. The motion was made by Charles and seconded by Dean. The motion passed unanimously.

Fuel and facilities report

James stated that there are approximately 8639 gallons of Jet A to sell and 8596 gallons of Avgas. The Avgas fuel was split with Challis.

The QT pod information usually goes to the Chairman. James spoke with Jim Crawford and he approved James having the backup e mail for the system. He stated that he cannot perform any of the modifications that might be necessary unless he has access.

James would like to meet with the Board members who have agreed to help with snow removal. He spoke with Curt from Road and Bridge and at this point in time Curt does not have enough personnel to help with snow removal. Rich wondered if the Board members would be insured if something happened. Charles believes that the Board members would be insured under ICRMP .He stated that he would check on that more. Having other County personnel to help will be a County Commissioner issue. (As previously noted the Commissioners declined to help due to funding issues.)

The plow trucks auxiliary lighting have been installed. He is still performing the wiring.

James stated that people from other airports have been asking how we manage our equipment. He said that he is passing this information to Jim so that he can answer their questions.

Financial report

Charles stated that the Board are starting the new budget. On the old budget, this past month, we stayed in budget. The Board ended the fiscal year with approximately twelve thousand dollars.

The Leadore airport ended up with \$33,000 for the fiscal year.

Fuel sales for last year: Approximately \$60,000. All the bills for the month were okayed and have been paid.

Dean asked where the money went that was received for the use of the Leadore airport by the firefighters. Charles stated that the money is held in a fund for the Leadore airport.. Charles stated that there is \$33,662 in that fund. There are some bills that will need to be paid out of that amount of money. The County weed spraying will need to be reimbursed. The sterilization of the runway will also need to be paid. The seed mix was also done. The seed that was donated was planted plus the County bought more.

That mixture will be placed with a no till drill. Charles stated that will still be a sizable amount of money in that fund.

The county may be searching for a part-time employee to help with the snowplowing this winter.

Public Input:

Tim from Gem Air commented the AWOS works on the phone but it would not relay the information. Rich stated that he has called the phone number in the past and they never return calls. They do, however, eventually get the problem fixed.

Rich stated that he would also like to get the frequency changed because Salmon is on the same frequency as Rexburg. In Rexburg it is an ASOS. He stated that he believes the ASOS was set up by the state and the AWOS is federal.

Tim stated that they cannot dispatch aircraft if the system isn't working.

Tim stated that there are no cars in the parking lot now and the repair of the lot could easily be undertaken.

Charles stated that Down To Earth did put down some material but the Board has never received a bill. Charles stated that he would call Down to Earth again

OLD BUSINESS

Bid from Idaho Power

The Board did receive a bid from Idaho Power to move the utilities at the south fence. The bid only includes Idaho power. It does not include the water. It also does not include the trenching that will be necessary.

Charles stated that he spoke with Nathan from TO engineers and Nathan suggested that the Airport Board put out bids for the trenching. This would save the Board the money of having to have TO engineers carry out the bidding process.

Charles stated that Nathan will draw the water line plans up. He will also give the Board the option when the plans are approved, to put that out in the informal bid process. Charles stated that when an informal bid is carried out by the Board, there should be at least 3 contractor bids. The contractor does not have to respond with the bid however the Board must place the bid out to at least 3 contractors.

The bid from Idaho Power is between \$63,000 and \$64,000. The County Commissioners this morning assigned a resolution number to two of the Board's projects today. They were the gate for the federal contract and also the County's share of the utility relocation. The Board is funded on half of the amount through the State for these projects. Charles recommendation is to sign the Idaho Power bid and let them know that we are not anticipating any construction on that until late spring. The Board would like to get in the water line in first.

Rich asked for a motion to approve the bid from Idaho Power. Charles made the motion and Jeff seconded. The motion passed unanimously. Charles stated that Idaho power will not move on the project until they are paid in full prior to construction.

Charles stated that the federal government is wanting to close out contracts. Any money left in there should be spent as soon as possible. He stated that some of the money is from the CARE's Act. The Board has been using those funds to pay for fuel. Charles suggested that the Board use the CARE funds to pay the Board's 50% obligation for the power and water relocation.

Rich asked for a motion to put out bids for the trenching work for the power line. Charles made the motion that the Board make an informal bid on the trenching. Jeff seconded the motion. The motion passed unanimously.

Charles also stated that the water line will need to be in a separate trenching and that it should be placed first. The Board cannot act until the plans are drawn up by T O Engineers.

Charles also brought up the issue of the water line that Middle Fork aviation had to put in. That should probably be included in the plans drawn up by T O Engineers. The line would need to be moved in the future if it was decided to build another hangar in that area. The water line should not run under a hangar. It may have to be performed as a separate entity.

Website Tech

Charles stated that he spoke with Clint and that he will be willing to do the website work and maintain the Airport's present website. The Board simply needs to provide Clint with the information. It was stated that the Board will still need to pay for the domain name.

Flying B parking

Rich stated that at the end of the last meeting Tammy Overacker stated that she would sign the regular lease without the parking clause. It was discussed whether she should get a year to year lease for the parking.

Charles stated that the area in question could be designated as long term parking by the Board. In that case, Flying B would not have to pay for the parking. Discussion ensued. No action was taken.

NEW BUSINESS

Airport Board Applicants

It was stated that the Board presently has one opening. There will probably be a second opening if the vice chairman steps down in December as he said he would do.

Charles was given 3 applicants by Brenda. They were invited to the meeting. Two applicants came.

Jim Miteski: moved to Salmon 6 years ago. He has been involved with Leadore airport. He thinks he can contribute. Background: relatively new pilot. He has worked a lot in construction and has been a landscape contractor. He moved here from Bend, Oregon.

Michael Lane: He works at QB Corporation. He is originally from Salmon. He went to college. He lived in Boise doing construction with wood products. He returned to Salmon in 2016.

He would like to contribute what he can. He has no flying experience, but feels he can approach issues concerning the Airport with a business perspective.

Charles stated that the third applicant had to go to Montana. His name is Tim Suss. They recently moved here from Texas. They have some relatives in Salmon.

Rich stated that the applicant would have to be appointed to the Board by the County Commissioners based upon the recommendation of the Airport Board.

Charles stated that Tim Vernell has put in his application in the past to be on the Board but it has been the policy not to have Board members that might have a conflict of interest. He was wondering whether there is a policy concerning this. Discussion ensued.

Snow Plowing Meeting:

The meeting did not occur because Charles was sick.

Closing Comments:

Charles recommended a sign-up sheet to perform fuel system checks if James is not available.

James stated that there is a check list that is filled out by the person completing the fuel tests.

Dean stating that he has not been receiving the minutes or agenda since Rob Schick instituted the new e mails.

It was suggested by Charles that the Board might consider returning to using one's personal e mail.

Rich stated that the next meeting will be the second Monday of the month. Dean will be going south the first of November but he can be available for the meeting by phone.

The meeting was adjourned at 19:06h.