

LEMHI COUNTY AIRPORT BOARD MINUTES

JANUARY 8, 2024

Chairman Charles LaMoure called the meeting to order at 18:01 via telephone. Other members in attendance were vice chairman Richard Natelson, Jim Mateski, secretary and Wade Ayala was present by telephone. Other people in attendance were James Carroll, Tim Vernell and T.J. Parks from Gem Air, Lynn Bowerman, County Commissioner, Jim Crawford, Jim Paulekas, Kathy Gatens, Orion Davidson, USFS, and Lenny Skunberg.

Charles asked for a motion to approve the December minutes. The motion was made by Rich and seconded by Jim. The motion was passed unanimously.

Fuel and Facilities report

James Carroll reported that there are 12,113 gallons of Jet A and 7,858 gallons of Avgas available.

Financial report

Charles reported that we are 1/3 of the way through our fiscal year and we are good as expected. Intake is \$149,786.49 from fuel sales and the Covid grant. Expenditures are approximately \$54,000.

Public input

Tim from Gem Air said that he has had 3 inquires recently for hangar availability and wondered if that information could be available on the airport website. Charles thought that the form to fill out for building a hangar was on the website and Wade later confirmed it.

Old Business

Snow Removal. Charles reported that even though Road and Bridge said in an emergency they would help out, they didn't respond when our snow plow broke down. Charles thanked the board members who helped James get the snow cleared and didn't think an action was required. Discussion ensued about our hand held radio charging.

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Website Update

Jim reported that he had a meeting with Beth McDonald who has been the airport website designer and administrator. She would like to be replaced and recommends finding someone well established. She also will be sending a bill for reimbursement for hosting fees she has been paying out of pocket. Clint Morse (Lemhi County) is up and running correcting and updating our Website. (We need November 2023 approved minutes to post as well as a few other items.) Computer Zen has all our web cameras on line.

E-mail Update

Rich reported that he had assigned all board members a county e-mail and sign-in information. Discussion ensued resulting that personal e-mails would also be shared if member wished to provide.

New Business (Discussion only)

Committee Appointments

Charles proposed that he would like to form committees that would enable us more time for discussion and planning before action is required at our one hour monthly meetings. Possible committees are; Leadore, Budget, Maintenance, Compliance, Snow plow, Long term goals. Committees could be headed by one board member and assisted by another.

Airport Maintenance Employee

Charles discussed that we could not locate a job description for our maintenance employee. Jim had volunteered to draft one, and it was read by Rich. Discussion ensued. Board members are to e-mail Jim additions to the job description before the next meeting.

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Gem Air Hanger Expansion

Tim Vernell described their wishes to place a temporary 12' wide job trailer north of their new hangar. They are investigating the possibility of hooking into an existing sewer for a bathroom. He also said they were getting bids on installing a new hangar door on the south end of their south building and moving the front of the building a few feet south.

Closing Comments

Rich commented he was still concerned about snow removal.

Charles said the County Commissioners signed a MOU on the donation from Gem State Aviation of another courtesy car.

Charles announced that James Carroll had turned in his resignation and his last day is Friday 1/12/2024 and was thanked by many.

The meeting was adjourned at 19:04