

LEMHI COUNTY AIRPORT BOARD MINUTES

November 13, 2023

Meeting was called to order at 18:00 by Vice Chairman, Jim Crawford. Other members in attendance were Charles LaMoure, treasurer, Jeff Sheets, Wade Ayada, and new Board member, Jim Miteski. Dean Shiner was present by telephone. Other people in attendance were James Carroll, alternate Board member, Michael Lane, Lenny Skunberg from Lenny's Airmotive, and Tim Vernell, from Gem Air,

Jim asked for a motion to approve the October minutes. The motion was made by Charles and seconded Jeff. The motion passed unanimously.

Fuel and facilities report

James stated that there are approximately 4590 gallons total of Jet A. Approximately 1500 gallons can be sold. There 10,060 gallons of Avgas. James was wondering whether the needed parts for the Airport were sent. Charles stated that the purchase was authorized by the County. They are general maintenance parts.

Financial report

Charles stated that all bills for the month were paid. The Board had more income than outflow for the month. There were approximately 20,000 dollars in bills last month. The Airport took in approximately \$32,000.

The Leadore airport: Approximately \$30,000 dollars were received for damages to the airport and since then, the expenditures have been \$3000.

Charles wished to thank the people who went to Leadore to reseed it. There were Jim Miteski and Jeff Sheets. Dahle construction donated equipment as well.

Dean stated that when he passed the Airport he did not see the beacon. He was assured that the beacon is functional. Discussion ensued. It was stated that the beacon is alternating white and green because it designates a lighted land airport.

Charles stated that there are future payments to be made: 50 percent of the Idaho Power bill for the power to the south end of the Airport. The Board is also submitting a request for the other fifty percent from the State. The moving of the power will not take place until the spring. The water line project will be performed next year as well. The bid will go out to local contractors for the water line. The Board must obtain 3 bids for the project if possible.

Public Input:

Tim from Gem Air commented the website has not been updated since the summer for agendas or minutes. Gem Air would like to get copies of the agendas ahead of time.

Concerning snow removal: Gem Air has received a second route with UPS and that a different area of the Airport will also need to have snow removed.

He is still curious about selection of Board members. He feels that he is not an FBO on the field but an employee. He feels that there is not a conflict of interest with him being on the Board. He is interested if there is a policy stating that he can't be on the Board.

Jim stated that this has already been discussed in the past. If he has further questions, Jim stated, that this should be discussed with the County Commissioners.

OLD BUSINESS

Snow Removal

Charles and James discussed the proposed snow removal plan. Charles did not feel that a policy is necessary. The plan will be tried and if it does not work, then the plan can be altered without having to bring the change before the Board.

The runway and the taxiway would be plowed first even if there are less than 2 inches.

The other areas would be plowed if more than 2 inches starting with taxiway A 4 and then from the fuel island to the main gate. Discussion ensued.

James also stated that he will need help attaching the aft blade on the tractor. Charles stated that Board members can volunteer to help with the plowing. It is possible for non-Board members to volunteer but they must be authorized to do so. If they are, then they would be covered by ICRIMP.

Airport Website

As mentioned previously, Charles stated that he spoke with Clint and he would be willing to maintain our website. He has yet to give the log in information to him.

E mail discussion:

The Board switched to not using personal e mails a while ago. It is up to the individual Board members to decide whether they want to use their personal e mails or not. Discussion ensued.

Flying B parking

Charles stated that the Board did not want to set a precedent regarding parking for any particular FBO. In other words, an FBO could not obtain a lease for parking in an area that could be used for possible future hangar space. Tammy was told that she could continue to use the area for parking but there would not be a lease and she would not be charged for parking in that area.

Charles made a motion to deny renting space for parking in any area that was not designated as long term parking. Jeff seconded that motion. It passed unanimously.

Airport Board Applicants

Charles stated that at the last Board meeting, there were three good applicants. The County Commissioners voted to approve the applications of Jim Miteski and Michael Lane. At this point there was only one open position so Jim Miteski was voted in to the present open position and they voted Michael Lane as the first available alternate.

Airport Keys

James stated that both Air Methods and Gem Air use Prist throughout the winter. It was mentioned to possibly giving a key to the fuel housing box so that the Prist level could be kept up when no one was available. James stated that he has reservations about giving the key to non-Airport personnel. Charles suggested getting an individual from Gem Air and Air Methods and training them to do the Airport fuel checks and sumps. This would thereby give them access to the key for the Prist as well. He further stated that James may only work five days a week. Further discussion ensued. No consensus was reached.

Proposed Policy For Board Members

Charles stated that he had discussed this issue with Rich. As far as it is known, there is no policy of what a Board member is supposed to do or what is expected of a Board member. It was suggested that a policy be drawn up and presented to the County Commissioners concerning this. Discussion ensued.

Closing Comments:

Jim Miteski stated that on August 3rd he received a letter from Jennifer Schildgen (project manager, Division of Aeronautics) (?) that stated they wished to help with the Leadore airport. An airport planning study will be performed (without cost to Leadore) for future capital improvement of the airport. Jim M. had written back and stated at the time that he was interested in helping but not in any official capacity. He did however, send her the County Commissioners' names. He has not heard back. Charles stated that he received an e mail from her at that time as well, but has not heard back.

Charles stated that he spoke with Nathan Cuvala and Nathan had met with an FAA funding source and that the FAA is still interested in funding a snow removal equipment building acquisition.

The meeting was adjourned at 19:04h.