

LEMHI COUNTY AIRPORT BOARD MINUTES

February 13, 2023

Meeting was called to order at 18:02 by Board Chairman, Robert Schick. Board members in attendance were James Crawford, Vice Chairman, Richard Natelson, secretary, and Charles LaMoure, treasurer and Ben Armstrong. Dean Shiner and Bob Deurloo were also present by telephone.

Other people in attendance were James Carroll, Tim Vernell from Gem Air, Jim Miteski, Jim Paulekas, Lynn Bowerman and Lenny Skunberg.

Rob asked for a motion to approve the January minutes. The motion was made by Charles and seconded by Rich. The motion passed unanimously.

Fuel and facilities report

James stated that there are approximately 5,518 gallons of Jet A and 9188 gallons of Avgas. The plow truck is working well. Inspectors came out from Badger and they were told by Gem Air that the asphalt dropped approximately 4 inches at one of the tiedowns over by Gem Air. Rob stated he will talk to Charles Smith about it tomorrow. The inspectors who came were sent by H and K.

Rob told James that he wants to check the entire fence in the spring to see if repairs need to be made.

The Board also will proceed with repair of the parking lot as discussed previously. Charles offered to find bids for that project. The limit that was established previously was \$2000. Rob asked Jim if anything has been done with the mower blades yet. James stated no but he has been talking with the Department of Roads and Bridges. Rob stated that at this point in time there is no emergency but they should be taken care of before spring.

Financial report

The Board is 31% through the fiscal year. For the most part, most of the items are within budget. There were a few items that were miscoded and Charles stated that he will speak with Teresa about this. The Board is 41% through the year and the board has spent 31% of the budget.

The Board also has more income than expenses.

Rob stated that the fuel prices for fuel card holders will be increased by \$0.06 a gallon if the jet fuel contains Prist.

County Commissioners update

Jim and Rob went to the County Commissioners meeting on February 13th. They talked about what will happen with utilities at the airport. They also discussed the proposed automatic gate. They also talked about the airport cameras.

Airport Cameras

Cristina Sullivan was present from Computer Zen to talk about new cameras for the Airport.

Rob stated that there have been more problems lately with the present cameras at the Airport. He stated that the present cameras that the Airport has do not work well sharing the computer that is at the Airport.

Rob stated that the present camera system updates every 10 minutes. The new proposed system would be in real time. Computer Zen has already installed these new cameras at the hockey rink and the Salmon Valley business center as well as a couple of school districts. Christina stated that the data is all stored in the cloud. Richard asked how much memory would actually be stored she stated that it depends on the system. The cameras also have a lot of security features.

The cost is \$1899 per camera. This includes the 5-year license. The camera has a 10-year warranty. The cameras can maintain 30 days of storage. The cameras also have vehicle and facial recognition. Alerts can also be sent.

Discussion ensued. Bob suggested that the Board speak with Todd Nelson for he is knowledgeable in this area. Funding was also discussed.

A motion was made by Bob to table the proposal so that other options could be explored. The motion was seconded by Rich. The motion passed unanimously.

World Fuels

World Fuels is instituting a new recording system. The company just sent out an e mail for some training. The training is in March in Opa Locka, Florida. Rob thinks James should be sent for the training. James would be going through a two day seminar on performing weekly, daily, monthly and annual checks. The training would also include safety training. Rob stated that CARES funding can be used to pay for the training. Rob stated that there is another class later in the year in October in Arizona. James stated that he has family in the Phoenix area and this would save money.

Discussion ensued. Charles made the motion to send James in March. Ben seconded the motion. The motion passed unanimously. Rob stated that he will inform the County Commissioners of the Board's recommendations.

Public Comments

Rob stated that it is important to have public comments, however he feels that if they are important enough, the interested parties should request to be on the agenda so that the items can be discussed. The issue was discussed. The Board felt that the Public Input part of the agenda should be continued. Rich made the motion to continue with Public Input. The motion was seconded by Charles. The motion passed unanimously.

Courtesy Car

Rob stated that there used to be a form in the vehicle that stated how long one could have the car for and what was required of the driver. Lenny was asked about this paper and he stated that some people saw this as an invasion of their privacy so the form was no longer used. Rich stated that in his experience the airports in which he has used a courtesy car it was required that a driver's license be shown and sometimes a photocopy of the license was required. Discussion ensued. The Board felt that a maximum of 24 hours was reasonable as was a limit of 50 miles. The Board also felt that the sign out form was also reasonable. The form will be in the vehicle. The form should have name, telephone number as well as N number and e mail. Donations for fuel would be recommend.

Jim made the motion to have such a form in the vehicle with the aforementioned items. The motion was seconded by Dean. The motion passed unanimously.

Utilities, Grants and Proposed South Side Gate Update

Jim met with the engineers and Idaho Power. He stated that they will have to shut down the power completely to the south side, to the Forest Service as well as to area 6. He stated that they will coordinate with the affected entities. A transformer will be placed on either end of the proposed hangar spaces. This will make it easier for the future hangar builders to obtain power. The project will be put out to bid and it will be done hopefully this fall.

The proposed gate will be automatic. The road will be gravel on both sides. Paving will not be performed until other asphalt work will need to be done at the Airport.

Board Volunteers

Rob stated that two applications have been received by the County. At this point in time the Board is full however, more volunteers would be appreciated. Rob stated that a volunteer would have to make application with the County. The Commissioners would then look over the applications. Bob stated that he is seriously considering leaving the Board.

Updated Leases

Using input from AMCG and David Schroeder, Rob updated the Board's lease and the Commercial Operator's Agreement. The changes made were minor and dealt with language. The changes have also been approved by Bruce Withers.

Airport Maintenance update

As the snow recedes, James will be inspecting the fence around the Airport to see what repairs will be necessary.

Charles will be finding somebody to repair the parking lot.

FAA equipment: Rob stated that James is not allowed to touch equipment installed by the FAA (e.g. AWOS). It is up to the FAA to effectuate repairs.

Rob also stated that when the snow is gone, that there is a lot of gravel out on the ramp that will need to be cleared away.

Rich stated that he found out that in order to handle ice on the ramp normal deicing solutions cannot be used, however sand and preferably heated sand can be used. Heated sand is obtained simply by parking the sand truck in a heated garage.

Upcoming Budget

The proposed budget will need to be in by June or July.

Leadore Airport

The Board will have to work with Roads and Bridges to come up with a plan to take care of the holes at the airport. Ray's will start on the power in the spring. Moving the tie downs will be necessary as well as relocating the helipad so that it is not on private property as it is now. On May 15th the County Commissioners will be having a meeting in Leadore.

Closing Comments by Board members:

Dean wished to thank Bob for all his years of service.

The Board meeting was adjourned at 19:24.