

LEMHI COUNTY AIRPORT BOARD MINUTES

August 8, 2022

Meeting was called to order at 18:03 by Board Chairman, Robert Schick. Other Board members in attendance were James Crawford, Vice Chairman, Richard Natelson, secretary, Charles LaMoure, treasurer, Dean Shiner, Ben Armstrong and Bob Deurloo.

Other people in attendance were James Carroll, superintendent, Tim Vennell from Gem Air, Jim Miteski, Lynn Bowerman, Lenny and Llona Skunberg from Lenny's Airmotive, and Orion Davidson from the U.S. Forest Service.

Rob asked for a motion to approve the July minutes. The motion was made by Rich and seconded by Charles. The motion passed unanimously.

Fuel and facilities report

James stated that there are 6,075 gallons of Jet A and 13,092 gallons of Avgas. The FOD BOSS is working well. The only areas that the FOD BOSS cannot be used is where the tiedown chains are. James has been working with the forest service for aircraft parking.

He also states the airport is getting in some money from vehicle parking.

Rob stated that he has been working with Charlie from T0 engineers. The avgas #2 pump has been shut down. There is a mechanical ball system that has an overflow tube and it's not working correctly. The pump, was pumping more fuel than it should. They have been talking to the manufacturer of the pump system and they are still trying to figure out what they need to do to come out and fix it..

There is no answer yet on the prist system for jet A. We are not sure what exactly will happen being that the system is still under warranty.

The price of avgas right now is \$ 7.39 a gallon. The price of jet A is \$6.45 a gallon. The price has been slowly dropping.

Rob stated that the old fuel farm equipment was auction and off. He spoke with a gentleman from Rock Springs Wyoming and he purchased the hoses and the pumps. He wants to come get the equipment. The gentleman when he comes here wants to be sure the equipment can be loaded onto his trailer. Jim stated that he can use his tractor to lift the equipment on the gentleman's trailer. The old tractor also sold.

Financial report

Charles stated the bills have been paid. The total for the month was \$1122.92. Most of the bills dealt with power. Rob stated that the bills from T O Engineers were paid last month with grant money.

Charles stated that H and K still has not submitted all the necessary paperwork and therefore they have not been totally paid as of yet.

Public Input:

Tim from Gem Air asked about ramp leasing. He states that they have a big problem with airplane parking. Gem Air would like to see aircraft space leasing.

The gate lock over by Salmon Air: Tim would like to have it changed because it is difficult to open because the lock is broken.

Parking: Gem Air has been speaking to their customers. Tim stated that none of the customers have seen the sign explaining payment. Customers asked whether the sign could be moved. Tim also stated that the payment box for the parking is too easy to take envelopes out of. Gem Air would like to see a sign placed out front of Gem Air and Salmon Air stating that from June 1 to September 15 reserve that area for bus loading and unloading.

Budget: Gem Air would like to see the budget if possible. Rob stated that it has been in the newspaper and he can email them a copy.

Tim asked if they need to get on the agenda, when they need to notify Rob. Rob said this must be done Friday before the board meeting -no later.

Charles stated that nothing will be changed until the Airport Board gives the recommendations to the County Commissioners and the County Commissioners approve of those recommendations.

Rich gave some history on the aircraft space leasing. He stated that it was proposed that it be part of the commercial agreement however, it did not pass

NEW BUSINESS

In the interest of allowing Orion to get back to work with the Forest service, Rob decided to let him speak now rather than later on in the meeting.

Orion stated that there will not be any more helicopters at the Airport at this time. There was talk of bringing in a temporary control tower however they decided not to do this.

He stated that he appreciated the Airport Board working with them. There will be a new land use agreement this year.

Rich stated that in his experience the chopper pilots had been very courteous and communicative.

Orion stated that if there are any problems that we speak to him.

Old Business

AMCG

Rob stated that we already covered all of the short term recommendations. Tonight he would like to go over the long-term recommendations suggested by AMCG:

FBO options analysis:

The cost/benefit analysis of the airport being the sole proprietor of fuel at the Airport.

Initially the Board was thinking about going in this direction.

Discussion ensued. Rich provided the thinking when this was proposed. At the time it was felt to be a good idea because the Airport gets most of its revenue from fuel sales. However, the Airport would then have to be the FBO and provide all services associated with an FBO. This was felt to be an onerous task. The Board discussed this further. It was the consensus that this was not the direction the Board would like to go.

Signage at the Airport: (How to find the Airport from the highway.)

Discussion ensued. Other signs that were put up were a speed limit sign and a sign that airplanes have the right of way. The Board did not feel any further signage was necessary.

Rich brought up that there was a plan to use the old Airport sign frame to use for private business signs for the Airport. This would be implemented if the businesses at the Airport are interested.

Airport Business Plan: Develop and implement.

The Board should have some kind of business plan where the Airport would like to go in the future. (I e long term goals) Discussion ensued. It should be what the County's goal is for the Airport made in conjunction with the Airport Board.

Charles suggested perhaps a survey monkey to see what the people of the County would like. The Board agreed with the suggestion.

Reversionary policy

The Board was unsure what the referred to. Tim from Gem Air suggested that this refers to a clause that should be in the leases that states that at the end of the lease, the property reverts to the County if the building, for example, is not removed.

Discussion ensued. Rob suggested that this should be discussed with a lawyer prior to placing it into the lease. Rich suggested finding a similar lease from a bigger airport. This might provide the verbiage that the Board needs.

Airport marketing plan

The Board questions whether we want to market the Airport. The Airport Board is not an FBO. Also, money has not been allocated for this.

There is already information available on the Airport's website, Fore Flight and Air Nav.

There is also marketing for the community on the Chamber of Commerce's website.

Discussion ensued. It was the consensus that additional funds should not be allocated for this.

Airspace Study:

Conduct an Airport airspace analysis to ensure there is no conflict with the Salmon airbase. and its proximity to the approach end of the runway.

Rich stated that this was already done prior to placing the Salmon airbase. Rob stated that this year he discussed it as well with the FAA as to where transient aircraft who are working on the fires could go. Discussion of category 1 aircraft location and prop wash on the field was carried out with Orion from the U.S. Forest Service. Rob stated that he will speak with the FAA and T O Engineers to see if there is something the Board can do to improve the situation.

Hangar Placement and the Terminal Area Plan

Rob stated that a meeting was carried out at the Airport about the proposed Bill's hangar. He also spoke with the County Commissioners. They discussed the "set back distance" with Polly Anderson, administrator, for Planning and Zoning. Rob stated that the plan that was made up previously, called for small hangars down by the south end fence. The plan shows small hangars by Crawford's hangar. Rob stated that the Board can probably use grant money to get the power and water lines moved. It would probably cost over \$100,000 to move the power line and probably 40,000 to move the water line. The Board was using the middle of the road to determine the setback distance however the Board was mistaken. The distance is determined from the edge of the road, not the center. From the edge of the road right now the distance should be 25 feet. From the edge of the road right now, the fence is only 10 feet. That would mean an additional 15 feet would be the closest the Board could put a hangar to the fence. Rob asked about a conveyance to allow the hangars to be placed within a foot of the fence. The proposed conveyance would have to go to Planning and Zoning, get their approval and then there would have to be a public hearing. It would take quite a while to accomplish this. There was a meeting between the Building Department and the Commissioners to discuss setback distances and other building codes. Right now that 25 feet from the edge of the road is a County ordinance. The placement of the hangars from the taxi way would be under the guidance of the FAA. The County Commissioners liked the idea of using the area over by the proposed Axiom hangar for the proposed Bills' hangar. Rob reported that Nathan Cuvola from T O Engineers spoke with Nathan Bills about this and he reportedly was okay with this proposal. Charles stated that there will be no refrigeration in that hangar but the hangar is designed for 5 airplanes.

Charles stated that the parts for the Bills' hangar will arrive next Friday. Charles stated that there is confusion about where Bills could place the hangar. Charles stated that he cannot get the 7460 form from the FAA until the exact location for the hangar is known. This takes approximately 45 days.

Charles stated that Bills already put in the 7460 form for the location next to the Crawford hangar. Bills does not have a reply from the FAA as of yet. Charles then stated that if the Board is going to change location, then a new form 7460 will need to be completed.

Rich stated that part of the problem is the Board is also dealing with regulations from the County as well as the FAA. He felt that using the location at the south end may prove problematic when it comes to obtaining a conveyance and that it would be better putting the hangar down near the fuel farm as previously mentioned. Rob stated that Bills initially had a plan approved by the Board but then he altered the plan and did not resubmit the new plan to the Board.

Rob also stated that Nathan Bills has been working with proxies and has not come to any of the Board meetings to discuss this. Further discussion ensued.

Rob stated that approval of the Bill's hangar location is not on the agenda as an action item.

Rob stated that a special meeting can be held to vote on this issue if requested before the next scheduled meeting.

Other news:

Rob worked with the land use agreement for the influx of firefighting helicopters and equipment. The agreement was signed. It started July 18th and it will expire when the fire fighting is done.

Closing Comments: None.

Meeting adjourned at 19:40.