

LEMHI COUNTY AIRPORT BOARD MINUTES

April 11, 2022

Meeting was called to order at 18:11 by Board Chairman, Robert Schick. Other Board members in attendance were James Crawford, Vice Chairman, Richard Natelson, secretary, Charles LaMoure, treasurer, Dean Shiner and Ben Armstrong. Bob Deurloo was present by phone.

Other people in attendance were James Carroll, superintendent, Lenny Skunberg from Lenny's Airmotive, Tim Vennell from Gem Air , Jim Mateski and Jim Paulekas.

Rob asked for a motion to approve the March minutes. The motion was made by Rich and seconded by Charles. The motion passed 5 to 1. Bob abstained. Bob stated that he wasn't able to open the e mail attachment.

Rob asked for a motion to approve the March Special meeting minutes. Charles made the motion. The motion was seconded by Rich. Again the motion passed 5 to 1 with Bob abstaining.

Fuel and facilities report

James stated that there are 9,975 gallons of Jet A and 12,187 gallons of Avgas. The gentleman delivering the fuel suggested that the Airport keep as much fuel as possible. It is felt that there may be supply issues this summer.

Rob interjected saying that they were told that the refineries are cutting back on producing jet A this summer. Rob states he will be speaking with Mark Myers from World Fuels to see what he has to say. Rob stated that we simply need to do our best to keep as much fuel as possible.

James stated that he walked the entire airfield to find out areas needing maintenance. He found some old taxi way markers that were knocked down. He states he will look into getting new markers from the state program if possible. He is also in the process of prepping chains for tie downs that may be used this summer.

Financial report

Charles stated that the Airport is 7 months into the budget. We have covered 58% of the year and we have spent 57%. We are therefore in budget.

Charles went over the bills that were paid. Rob stated that the only bill that was not on the list of bills to be paid was the avgas bill. It will be paid this week.

Rob stated that on the taxi way signs that the Board paid for, we may be able to use grant money to pay for these signs as per Nathan Cuvala from T O Engineers.

Old Business

AMCG

Rob stated that 2 weeks ago he gave the County Commissioners the recommendations that were discussed and voted on by the Airport Board. The County Commissioners had no negative feedback so far. Brett Barsalou wanted the Board to know that we should take our time going through the recommendations. Discussion ensued.

Airport access fees: AMCG recommended that the Board implement an access fee for motor vehicles. It would require issuance of a gate card or key in order to gain access to the Airport. Discussion ensued. Charles thought it would be very difficult to implement especially being that the gate is not locked. The Board felt an access fee should not be developed. Bob made a motion to reject an access fee to the Airport. This was seconded by Jim. The Board voted unanimously to reject an access fee.

Aircraft Parking Fees: As it pertains to private aircraft, this has already been discussed and voted on.

As it pertains to FBO's, there is already a tie down agreement that goes along with the lease: the FBO says how many spots they want and the FBO then pays for those.

Rich stated that initially it was proposed that the FBO would pay for the same number of spots as they had airplanes. In other words, if the FBO had four airplanes, even if they were hangared, they would pay for 4 tie down spots. This did not pass. Discussion ensued. Rich made a motion to table parking fees for FBO's until more information can be gathered. Charles seconded the motion. He stated that he would reach out to the FBO's for their input. The motion passed unanimously.

Rob then read through the fees in the report that were not recommended for this airport:

Landing fees: Rich disagreed with this. He felt that the Board should charge a landing fee for large aircraft only. In other words, aircraft with maximum certificated takeoff weight (MTOW) of greater than 12,500 lbs. as defined by the FAA.

Charles thought we should also look into charging other commercial operators that stop here to pick up passengers. These would be FBO's that are not based on the field. This could possibly be done by having the FBO estimate how many times it would stop in a year and then could pay accordingly. At the end of the year, the fee would then be recalculated.

Rob stated that this was called an "aeronautical permit fee" by AMCG. This fee was not recommended by AMCG. Rob asked whether the Board would like to make a motion to charge a large aircraft landing fees. Charles made a motion to charge a large aircraft landing fee to begin with the new fiscal year. Rich seconded the motion. The motion passed unanimously. Rich stated that he will get some information on fees for the next meeting.

The Board directed James to keep track of how many and type of aircraft come and go for the rest of the year so that the Board can get some kind of idea how many fees would be collected.

Based Aircraft Fee: this was not recommended by AMCG. Discussion ensued. Charles noted that there are a few airplanes on the Airport that are hangared in other people's hangars. Bob stated that even if somebody is parked in somebody else's hangar, they are paying part of the hangar rent.

Rich made a motion not to have a "based aircraft fee." The motion was seconded by Jim.

It passed unanimously.

Percentage of Gross Receipts: This was not recommended by AMCG. Charles made the motion not to pursue this item. Bob seconded the motion. The motion passed unanimously.

Aeronautical Permit Fee: Rob stated that this would pertain to a company, for example that would park their aircraft on the Airport for a certain period of time, and ferry passengers to another location. Discussion ensued. Charles stated that they would be paying a tie down fee and probably purchasing fuel from the Airport, or paying an airport operations and maintenance fee if they bring fuel onto the field. Furthermore, it might behoove said company to sign a commercial operator's agreement. Charles made the motion to table this item and come up with a possible fee schedule. Rich seconded it. The motion passed unanimously.

Adjustment of Fees: This was not recommended by AMCG. Rob felt there was no need to act on adjustment of fees because the board already does this.

GRANTS

Rob informed the Board on how much grant money was still available. He applied for a grant from the state of Idaho for snow removal equipment but also for a FOD BOSS that would pick up debris. The grant deadline was April 1st. Rob obtained an updated quote and it was 15,000 dollars. The funds may be available by July of this year. The Board needs to wait to see if the funds will be granted.

ABANDONED VEHICLES

Gary Connelly had received the paperwork on the two vehicles that had been left at the Airport. There was a note written by the owner of the vehicles saying that if he did not come and claim the vehicles within 20 days, the Airport could have them. Rob waited longer than that and spoke to the County Commissioners about these vehicles and it was decided that the vehicles could be taken to the scrap yard. If the scrap yard wants the titles on the vehicles they can deal with the owner. This was discussed with the County Commissioners. There is a fee to have the vehicles taken away and the scrap yard keeps the vehicles for 30 days. There is also a fee for this. If the owner does not claim them, then the yard can do with them what they will. Charles made the motion to tow away the vehicles and Ben seconded the motion. The motion passed unanimously.

AIRPORT UPDATE ON AIRPORT PROJECTS

Jim spoke to Charlie Smith on the day of the meeting. H and K is going to bring in the equipment to cut down the asphalt and do away with the puddle on the ramp. They also are going to repair the concrete where it was cracked. H and K does not know exactly what they plan to do about the asphalt. They are going to bring all the equipment they need and once they figure out what needs to be done, they will take care of it. They plan to perform these repairs with one trip. They will also complete the painting that needs to be performed. At this point, there is no timeframe. They stated that they will give the Airport at least a week's notice. Rich asked about the retainage fee. Rob stated that the fee is approximately \$160,000. Rob talked to Charlie Smith who was one of the project managers, and he stated that the money will not be released until all the repairs have been done.

LEADORE AIPORT UPDATE

Lemhi County Roads and Bridges is going to load the self-standing beacon from Lemhi County Airport onto a trailer. Jim stated that Ben may be able to take it to Leadore. Jim stated that the spot at the airport is marked for the beacon. The old windsock tower needs to be removed. Jim stated he would like to do this as soon as possible. Jim stated that there is wiring there that is not functional but he feels that it should not take much to get it to work again. It would not be used for runway lights because the Board decided to use reflectors instead. The power would be to light the beacon and the wind sock tower.

Dean stated that he drove over the runway this past week and he stated that the runway should be rolled one more time. He discussed this with Rick Snyder. According to Dean, Rick stated that he will speak with Lemhi County Roads and Bridges. Rob mentioned to the County Commissioners about the projects and Rick stated that there might be some money available for that airport. Rob reiterated that Lemhi County Airport Board money cannot be used. Any work done at that airport needs to be paid for by the County.

Rich asked if they are going to roll the other runway and Jim stated that no, the plan is to take that runway out of service. Jim tried to put a NOTAM out about that but nobody is allowed to put out NOTAMS on that airport unless they are registered with the FAA. Jim is applying for an application with the FAA so that he would be able to put out NOTAMS

NEW BUSINESS

Airport Mower

James, Rob and Jim were looking at the bat wing mower for the Airport. Rob stated all the blades of the mower are damaged. Rob was not sure what it was going to cost to replace these blades. Rob stated that he will speak with Lemhi Tractor about this. Charles believes that the blades are approximately \$60 apiece. There are believed to be 10 blades. This is maintenance that needs to be performed. Rob feels that the mower should still last for quite some time.

Courtesy Car

Rob stated that he spoke with a gentleman from Montana last Saturday. He has a Jeep Cherokee out at the Airport. He offered to donate the car to the Airport. He stated that he just had \$4000 in repairs done to the vehicle. The man stated that he has done this before donating a car to the Dillon airport. Rob stated that the title would have to be transferred over to the County. Insurance would also have to be obtained. Rob asked for a motion to proceed forward. Rich made a motion to pursue the acquisition of the vehicle. Jim seconded the motion. The motion passed unanimously. The Board was grateful for the donation. Charles stated that this will need to be figured into the budget for next year.

Fuel Trucks

Rob stated that the fuel trucks from both McCall Air and Gem Air are leaking. The leaks are not being cleaned up properly underneath. Both of the FBO's have been advised to effectuate repair. Rob stated that the leaking trucks are damaging the asphalt. Rob already spoke to the County Commissioners about this and they would like an update on the matter. Rob spoke to Charlie Smith from T O Engineers about the possibility of putting in concrete. Charlie stated that it might be possible to get a bid to cut out the asphalt and put in concrete. It is not known if grant money can be used for this or not.

Other Comments

Dean stated that he spoke to a gentleman from Arizona who has a Cessna 210 who stated that he purchased fuel from the old fuel system and that the fuel did damage to his injection system. He told Dean that he will get him the dates when he purchased the fuel. The gentleman stated that he purchased the fuel from the County fuel farm and not from the FBO's. The Board stated that it is interesting to note that the fuel only damaged his injection system and no other airplane's injection system. Rich stated that the fuel should not damage his injection system. It was discussed that the only contamination that would make it through the filters would be possibly water. Water would not damage the system. It is highly unlikely the Board felt, that the damage to his injection system was caused by the Airport fuel. The fuel purchase was 2 years ago. Rob stated when the gentleman produces the records, we can then investigate further if necessary.

The meeting was adjourned at 19:15