

## LEMHI COUNTY AIRPORT BOARD MINUTES

May 10, 2021

Meeting was called to order at 18:07 by Board Chairman, Robert Schick. Other Board members in attendance were James Crawford, Vice Chairman, Charles LaMoure, Treasurer, Richard Natelson, Secretary, Ben Armstrong, Bob Deurloo and Dean Shiner. Bob was present by telephone.

Other people in attendance were Gary Connelly, superintendent, Lenny Skunberg from Lenny's Airmotive,, Jo Schroeder and Tim Vennell from Gem Air, Ben Kelley from Air Methods, and Dick Williams.

Rob asked for a motion to approve the March minutes. The motion was made by Rich and seconded by Charles. The motion passed unanimously.

### **Fuel and facilities report**

Gary stated that there are 5430 gallons in pump 1, less than 200 gallons in pump 2, and 3717 gallons of jet A. Gary stated that he tanks will be in tomorrow. Schedule for installing the tanks is still the same. He states he is working on airplane tie downs. The County is spraying for weeds today and tomorrow.

Rob spoke about Leadore airport. He stated that Dick had spoken with the Department of Transportation and that there is some money available for that airport. It was stated that the county at this point in time does not have runway lights but some may be available. Jennifer told Dick that there is a lot of regulations and rules that must be followed when runway lights has been placed. It was mentioned that a better idea might be reflectors to marks the runway rather than the lights. Rob stated that he will speak with the County commissioners about this.

Rob also mentioned that the old equipment from the fuel farm is still County property but will need to be auctioned off.

### **Financial report**

Charles gave the financial report. He stated that there was \$93,166.96 in checking as of April 30. The state Pool was another \$96,066.82. Accounts Receivable were \$11,267.33.

The bills to be paid were listed. The total for all the bills was \$37,258.08. Jim made of motion to pay the bills. Dean seconded the motion. The motion passed unanimously. Rob mentioned that this is the month for coming up with the new budget. He states that he will be getting together with the County clerk to discuss this further.

### **Public input:**

Jo from Gem Air stated that there will be a breakfast at the airport on May 29. Breakfast goes from 7:30 to 11 AM. They will also be giving airplane rides.

Dean stated that he will be purchasing a hangar at the Airport. He will get a legal description of the hangar from Brenda. Board stated that they will give him an application for lease.

### **Old business**

#### **Helicopter parking for Air Methods**

Ben Kelley presented a description of the proposed helicopter parking. He stated that he discussed this with TO Engineers so that it would be approved by the FAA. Discussion ensued. Jim made a motion to approve the parking spot. The motion was seconded by Rich. Motion passed anonymously. Air Methods plans on using a subcontractor out of Boise to do the painting.

#### **Fuel farm**

Jim stated that the tanks are arriving on the 10<sup>th</sup> and will be installed by 19 June. The fuel will be removed from the old tanks on the 26<sup>th</sup>. The demolition of the old farm will start on the 20<sup>th</sup>. The north concrete that has been placed will be a little bit larger to accommodate a Huey helicopter. Jim recommended that an H be painted there. Rob asked if this had been discussed with Charlie from T O Engineers and Jim answered no, but he plans on speaking with him about it.

#### **Parking signs**

This is concerning cost of tie down parking at the airport for transient airplanes. The question is how many and where to put the signs was discussed. Jim asked whether people should simply mail in checks or should a box be used similar to the box that is used for the motor vehicle parking. Rich recommended that the signs and be placed by the fuel pumps. The Board recommended that signs also be placed at the gates as well. Rich recommended the information also be placed on AirNav as well as Fore Flight.

#### **Operator's agreement**

Rob stated that he is waiting for response from the FAA (Peter Doyle) regarding the new operator's agreement. It is been 2 weeks and he is still waiting for reply.

### Rules and regulations revisions

There will be a new section in the rules and regulations regarding fuel truck parking. There is still a question as to what connotes a fuel truck and whether small quantity fuel trailers also need to be parked in a designated area. Rob stated that he will speak with the fire marshal regarding this.

The operator's agreement will need to be listed in the rules and regulations as to whom or what entity will need to have an operator's agreement.

The audience asked whether that would include flight instructors as well. Discussion ensued. Rob stated that he will discuss this further with Peter Doyle.

### AMCG

Rob stated that this was the organization that was hired by the county to evaluate revenue streams at the airport. Board is supposed to meet with the organization on 24 May. Time has not been set. They also want to meet with Gem Air as well. They are also supposed to meet with Lenny's Airmotive.

### **New business**

#### County auction

The County plans on having an auction. Jim and Rob spoke to the County commissioners this morning and it was stated that the Airport plans on auctioning off the old tractor, mower and possibly the old pickup, however the Board is still waiting to obtain another truck prior to auctioning off the old one. The date has not been set yet.

#### Budget

Rob states that he has some of the old material from David Weston. The Board plans on meeting with Brenda to discuss the new budget. The County commissioners know, Rob stated, that the Board would like to get a full-time airport employee. The audience asked whether the Airport would have a telephone number that could be used at any time. Rob stated that this is in process. Tim from Gem Air suggested that it may be possible to use a County extension number that would ring through to a designated person on the Airport.

The meeting was adjourned at 19:02.

