Lemhi County Airport Board Meeting December 10th, 2018

The meeting was called to order by Chairman Rich Natelson at 18:00 h

Additional board members in attendance were: Don Jakovac, Jim Crawford, David Weston, Dean Shiner, and Nathan Bills.

Jack Silva, Frank Bashista, Brittany Moses with McCall Aviation, Dan Schroeder, Joann Wolters, and David Schroeder with Gem Air, Mike Bennett with USFS, and Bruce Withers County Attorney were also in attendance.

Minutes from November’s meeting were reviewed. A motion was made by Fred to accept the minutes, it was seconded by Dean. It passed unanimously.

Fuel & Facilities Report

Current available fuel:
Avgas - #1 - 3,458 gallons
   - #2 - 5,041 gallons
Jet A - 7,130 gallons

Lenny reported that the beacon light was replaced, runway lights have been replaced, and that everything is currently working appropriately.

Financial Report

Bills to be paid were reviewed, Don made a motion to pay them, it was seconded by Fred, it passed unanimously.

The financials through November 30th were stated as follows:
Cash on hand - $253,041
Inventory on hand - $60,159
Accounts Receivable - $3,356
Accounts Payable - $489

Revenue - $40,379
Cost of goods sold - $50,583
Gross Profit - ($10,203)
Ordinary Expenses - $5,336
Net Ordinary Income - ($15,539)

Don stated that a budget needs to be put together and submitted to the commissioners soon. The next commissioner meeting is in two weeks.

Joan Wolters asked where the annual funds from the FAA are located. Fred will contact Nathan Cuvala for a clear explanation.
Old Business

Airport Rules & Regs Manual - Jim proposed to the board the wording for the proposed changes. Bruce recommended the board submit them to both Nathan Cuvala of TO Engineers, as well as

New Lease Template - Nate reported on the most current draft of the new lease. A few more items were discussed, the updated draft along with all current lease information will be sent to Bruce.

Lease Request Form - Nate will combine elements from both previously proposed application drafts and present an updated copy in next month’s meeting.

Gem Air and Lane Lease Request - Gem Air stated they would need to gather more information from TO Engineers to ascertain the layout they’re hoping for will work.

Alternate Landing Runway - Dean presented a diagram showing where the proposed alternate strip would sit, as well as dimensions and distances from the current runway, wind sock, and other obstacles.

New Business

Board Elections -
- Chairman - Rich Natelson was nominated to be the Chairman by Fred, it was seconded by Jim, it passed unanimously.
- Vice Chairman - Jim was nominated to be the Vice Chairman by Nate, it was seconded by Fred, it passed unanimously.
- Secretary - Nate was nominated to be the Secretary by David, it was seconded by Fred, it passed unanimously.
- Treasurer - David was nominated to be the Treasurer by Fred, it was seconded by Jim, It passed unanimously.

Airport Board Bylaws - Don made a motion to request Bruce Withers, County Attorney to draft bylaws to be reviewed by board members. It was seconded by David, it passed unanimously.

Response to FAA Land Use Inspection - The report from Mr. Doyle of the FAA was reviewed, the issues were discussed, and the letter that Rich drafted and sent to the FAA was reviewed.

Weed control was discussed, Bruce recommended a member of the board contact him to go over how an advertisement could be worded to run in the newspaper. The board would like to find someone that could do a better job of spraying to aid in the weed control.

Bruce made mention of the issues found by the FAA being Grant Assurance issues. He stressed the need for action plans to be structured to actually remedy the findings of the inspection. Bruce also mentioned the board needs to compose a supplemental response to send to the FAA explaining those action plans.

Discussion was held regarding parking of cars in the airport parking lot that are not associated with aviation in any way. Mr. Doyle recommended a fee be assessed to satisfy the Grant
Assurances and to generate more revenue for the airport. David Schroeder offered to send a list of the shuttle companies to the board so that the board can contact them to discuss charging a fee to the cars left in the parking lot.

**Snow Removal** - Much was discussed regarding snow removal. Nate reported that he spoke with the Idaho Medevac Dispatch office, and that a pilot in that office stated that they can’t land if there is more than 1” of snow on the runway. Dan Schroeder commented that he thinks the industry standard is 2”. It was decided that the board needs to discuss specific snow removal benchmarks with the commissioners to ascertain that the runway and taxi ways are plowed in a timely manner. It was also proposed that Chris Frederickson be invited to a meeting to further discuss the options and possibilities.

**Frank Bashista** - Frank brought up a concern with the Flying Resort Ranches’ hangar regarding the lack of asphalt from the taxi way over to their hangar. He mentioned that the grade is such that run off runs into their hangar. Frank will write up a specific request and will send it to Rich. In turn, Rich will call Nathan Cuvala requesting information on what can be done to possibly pave that section.

**Fuel Truck Parking** - The parking of fuel trucks was again discussed. Brittany with McCall Aviation mentioned that the proposed area for McCall to park their trucks to appease the requested distance away from buildings, tie-downs, and taxi ways wouldn’t work. It was mentioned that the distance from buildings was thought to be a recommendation and not a requirement. Fred will look up the report to find out how the request was worded.

The meeting was adjourned at 19:29 h.