

Lemhi County Airport Board Meeting - July 10th, 2017

The meeting was called to order by 18:01 h by Rich Natelson.

Additional board members in attendance were: Don Jakovac, Jim Crawford, Nathan Bills, David Weston, Fred McDonald, Tony Latham, and Bob Duerloo. Lenny Skunberg was also present.

Minutes from June's meeting were reviewed. A motion was made by Fred to accept the minutes, it was seconded by Tony. It passed unanimously.

Fuel & Facilities Report

Current available fuel:

Avgas - Pump #1 - 5,331 gallons

- Pump #2 - 5,689 gallons

Jet A - gallons 7,504

Lenny reported that the DEQ came by today for an inspection and that everything checked out. He also stated that there is a problem with one of the pumps, pump #1 has to be turned on for pump #2 to operate. Arrangements are being made to repair it.

The weeds have been mowed once this summer, and this next week they'll be mowed again.

A visiting pilot ran over some of the lights, and they now need repaired.

Financial Report

Bills to be paid were reviewed, Tony made a motion to pay them, it was seconded by Bob, it passed unanimously.

The financials through June 30th were stated as follows:

Cash on hand - \$216,104

Inventory on hand - \$64,302

Accounts Receivable - \$6,844

Accounts Payable - \$34,836.11

Revenue - \$129,180

Cost of goods sold - \$93,575

Gross Profit - \$35,604

Ordinary Expenses - \$34,168

Net Ordinary Income - \$1,400

Don stated that current fuel markup is around 25% for Avgas and 26% on Jet Fuel.

Old Business

Apron & Windcone - We're currently still waiting for a competing estimate, then we can begin.

In regards to the camp trailers in the parking lot on the North end of GemAir's hangar, Richard reported that he called the FAA office in Helena and they stated that campers outside the fence will not jeopardize FAA funding, and are not breaking any type of regulation, nor causing the airport to be out of compliance with any sort of regulation on the FAA level. He said that the board can create and/or enforce that regulation on an individual airport level.

Tony mentioned that he didn't believe they should be allowed to do that. Fred agreed and said that especially with a commercial operator on the field, that they should be allowed to do that. Richard asked where we should draw the line as to make sure we didn't create a gray area causing further problems. Tony said that they were in violation, Richard asked what regulation they were in violation of. Tony stated that it was in the Rules and Regulations for the airport, and that they're trespassing on Lemhi County property. Tony said he would have preferred that GemAir come to the board ahead of time to request permission to park the campers there. Fred stated that even had they done that, that we should rebuttal it, asking what would prevent the Flying B, or any other operator from doing the same. He also stated that we are responsible for damages, should the person staying in the camper trip on a rock and 2:00 am and get hurt. Fred asked if Lemhi County was responsible for damages incurred on the premises. Richard asked what the board wanted to do, stating that someone could be parked in the road and still be on Lemhi County property. Tony mentioned that it would be best if they camped in an RV park. Nate said that as he spoke with David at GemAir about removing them, that David apologized stating he didn't want any problems with the board. He said he'd seen campers at the USFS base camping before and assumed it would be fine. Tony recalled the USFS incident and mentioned that they had had an emergency and that the board had dealt with that issue at that time. Don mentioned concern for setting a precedence which could then make it more difficult to control later should more and more people try to park campers at the airport. Tony mentioned that the ground where others have camped before was on ground being leased and paid for by someone. The parking lot is not collecting lease money and therefore different. In reference to a comment made in last month's meeting, Nate asked Bob about designated camping areas he'd seen at other airports. Bob explained that those areas were sectioned off, designated and that they were available free of charge to campers, but that they were typically utilized for pilots passing through, and used on a very short term basis, not for the entire summer. Richard asked the board how we should proceed. Don mentioned sending a notice, but that the board should probably do the same with those using hangars as storage units, or for other non aeronautical use. The letter previously sent in regards to that issue was discussed, and it was noted that nothing had changed. Tony stated that the board should send a note to GemAir explaining that they're in violation and ask that the campers be removed. Richard asked what we should do should they not comply, Tony recommended that at that point we should turn it over to the Sheriff's Office. Fred mentioned that they had been given a verbal notice a month ago, and that after issuing a written notice we should wait another month, then turn it over to the Sheriff. Fred then asked if there was a regulation written somewhere in regards to the issue. Tony said that there is in regards to the long-term parking. Nate asked where one could find those regulations. Tony said that it is on our website under Rules & Regulations. Don stated that if we were to send a note, that we need to cite the regulation that they are in violation of. Tony said that the Rules & Regs don't cover every possible issue that could arise at the airport, and that some things will come up outside of what is written. Richard said that if it isn't currently in our Rules & Regs, that something should be devised and added to the Rules & Regs. Tony said that he would look in the Rules & Regs to see if there was anything there. He also said hypothetically that should someone park a horse trailer in the parking area, that the Rule's & Regs wouldn't address that, but that it would be an issue. Richard said that as a board we needed to decide

how to proceed, and if there isn't anything in the Rules & Regs, what we should do. Don said he didn't think we could do anything if there isn't a regulation that covers what they're doing. Tony disagreed, explaining that we've been mandated to manage everything here at the airport, whether a regulation has been written for a specific issue or not. Don said that maybe the regulation wouldn't specify no camping at the airport, but that maybe it needed to specify that the airport is used only for GA activity. Richard stated that one could argue that the camper being a pilot could constitute GA activity. It was agreed that a letter should be written once we'd ascertained which regulation if any was being violated, and that it should be cited in the letter. It was also agreed that if a regulation didn't exist, that one should be drafted to be specific enough to mitigate misunderstanding, but general enough to encompass all the possible issue that could arise. Nate asked what other's thoughts were in regards to designating an area as a camping site and charging a small fee to help generate more revenue. It was discussed briefly then tabled for a different meeting. The issue of sleeping in hangars then came up. Richard stated that that was a different issue because FAA regulation did in fact not permit that.

Tony agreed to look into the Rules and Regulations, if a regulation was there, a letter should be sent. Tony made a motion, it was seconded by Jim, it passed unanimously.

New Business

Revenue Study - Two proposals were received to perform a revenue study to aid the board in determining where more revenue can be captured, in addition to having data collected from a third party to help in knowing what reasonable rates would be for land leases, fuel flowage fees, fuel markups, and other fees and charges. One bid was significantly higher than the other. Due to cost, Tony proposed a motion that ABS be hired to perform the study. It was seconded by Fred, it passed unanimously.

The meeting was adjourned at 18:49 h.