

Lemhi County Airport Board Meeting - April 10th, 2017

The meeting was called to order by Richard Natelson at 18:06h. Other board members in attendance were: Don Jakovac, Jim Crawford, Nathan Bills, David Weston, and Fred McDonald. David Schroeder from GemAir was also present.

Minutes from March's meeting were reviewed. A correction was made to the wording of David's appointment to the board to clarify his appointment, rather than simply stating that he was asked. A motion was made by Jim to accept the amended minutes, it was seconded by Fred. It passed unanimously.

Fuel & Facilities Report

Current available fuel:

Avgas - Pump #1 - 5,790 gallons

- Pump #2 - 5,718 gallons

Jet A - 3,205 gallons

Lenny requested that a load of Jet fuel be placed within the next week.

There is a training session for Conoco Phillips that Lenny would like to attend. The class is scheduled for the end of the month, and costs \$30.

Parts for new Jet hose are in route.

Camera was looked at by Computer Zen, the power supply was bad, it is working now. Possibly changing the direction of the camera slightly was discussed, to help in seeing better up the canyon to the South.

The REILs were discussed again, it is believed that the capacitors need to be replaced, there are four to five that may need to be replaced. It is estimated that each one would cost between \$20 and \$40 each.

The broken gate lock located near the Flying 'B's hangar is fixed. Steve Harris was called and it is now in working order.

Financial Report

Bills to be paid were reviewed, Fred made a motion to pay them, it was seconded by Don, it passed by unanimously.

The financials through March 31st were stated as follows:

Cash on hand - \$213,660

Inventory on hand - \$52,998

Accounts Receivable - \$5,744

Accounts Payable - \$610

Revenue - \$42,767

Cost of goods sold - \$26,617

Gross Profit - \$16,150
Ordinary Expenses - \$15,281
Net Operating Income - \$867

Don stated that we are within close proximity of our budgeted numbers thus far.

Old Business

The new sign base was stained in an attempt to match the rust color. As for the old sign, it was reported that no one in town that previously offered sand blasting services is still able to offer it. Lenny said that he was still able to sand blast. The intent is to utilize the old sign once refinished to post the airport elevation, as well as to provide space for all FBOs to place their signs.

Don reported that he spent some time inspecting the asphalt and said that there are a few new cracks, but that for the time being, especially due to the upcoming project next year, that his recommendation is that money not be spent on asphalt maintenance for this year. He also mentioned that another option was to address a couple of the cracks, and a bit of maintenance on an area that will not be included in next years project.

The size of the apron was discussed as well. It had been proposed previously that we should consider altering the size of the apron as it is redone to reduce the size slightly. Tonight it was expressed that we may need to reconsider that thought and potentially leave the size the same, but reconsider the layout of large vs small aircraft parking. It was agreed that the space could be better utilized by restructuring the fueling area, as well as looking closely at how the rest of the ramp layout is planned.

New Business

An approval is needed for a proposal that Nathan Cuvala has drawn up in regards to the upcoming projects. A rough draft has been created for Financial Oversight Policies & Procedures. They are to be reviewed and updated once every three years. The purpose is for the FAA to determine our financial risk level before approving the 97% funding level for our project. The rough draft is to be done by next month's meeting. A motion was made by Fred to preliminarily approve the draft in regards to the Policies & Procedures, it was seconded by Nate. It passed unanimously. The grant needs to be submitted by May 1st. The FAA's new budget is to be released in April, assuming that it doesn't change, we could potentially start with this year's portion of the project in June. Rich also stated that the upcoming project calls under a category which is exempt from needing an environmental impact study.

A variety of Flight Training Scholarships are now available for a range of ages to help people fund the cost of learning how to fly. You Can Fly scholarship will be awarding 20, \$5,000 scholarships to high school students that are 16 years of age by May 31st. The AOPA is offering some as well to people currently holding a student pilot certificate. David mentioned that they currently have three CFIs, and some 172s.

David mentioned that Gem Air will be hosting their May Day event again this year on Saturday May 27th. They'll provide breakfast, some games, and \$10 scenic flights. David also presented the reports in regards to the fuel reimbursement grants for which Gem Air is the carrier. Don

requested the information that is submitted to the county as to be able to have the information in the event that other FBOs request it. David mentioned that the information going to the county is the same information as he presents to the board, and that the information presented tonight only includes the information for the fuel portion. David also mentioned that all documentation in regards to the grant is public information and is posted online at [regulations.gov](https://www.regulations.gov). David also shared that they now have some advertising in the Boise airport promoting the Salmon Valley, and advertising their regularly scheduled flights to and from Boise.

The meeting was adjourned at 19:14h.