

Lemhi County Airport Board Meeting - February 13th, 2017

The meeting was called to order by Fred McDonald at 18:02h. Other board members in attendance were: Tony Latham, Don Jakovac, Jim Crawford, and Nathan Bills. Farrell Steiner, Mr. Bennet with the Forest Service, Lenny Skunberg and David Schroeder were also in attendance.

Minutes from January's meeting were reviewed. A motion was made by Tony to accept the minutes, it was seconded by Jim.

Fuel & Facilities Report

Current available fuel:

Avgas - Pump #1 - 3,922 gallons
 - Pump #2 - 2,986 gallons
Jet A - 4140 gallons

Lenny proposed that we consider ordering a load of Avgas soon. Lenny mentioned that the new jet hose was made and asked for the credit card to be able to pay for the new hose.

It was mentioned that there was a problem with the east REIL on runway 17. It is extremely dim, making it difficult for approaching aircraft to determine on which side of the light the runway is located. Tony had previously published a NOTAM regarding the REIL.

Don commented that the webcams haven't been working appropriately.

Financial Report

2015's year end financials were presented by Farrell Steiner of Searle, Hart, & Associates, PLLC.

Bills to be paid were reviewed. Tony made a motion to pay them, it was seconded by Jim. It passed unanimously.

Don stated the current financials to be as follows:

Cash on hand - \$241,162
Inventory on hand - \$42,122
Accounts Receivable - \$9,009
Accounts Payable - \$4,893

The budget for 2017 broken out on a quarterly basis was presented by Don. It is estimated that a net income of \$38,000 will be made this year. The proposed budget was reviewed and a motion was made to approve the budget by Tony. It was seconded by Jim. It passed unanimously.

Don made mention that the new wind cone and regulator could possibly be put in this year.

It was noted that the cost for the new airport sign would be moved up into the first quarter, rather than the second quarter as proposed in the budget.

Old Business

Deer were again seen on the airport as of three days ago.

New Business

It was mentioned that the website will be updated to include each board member's name and phone number. The need for a direct contact at the airport was discussed to include their phone number being listed on the website. Lenny said he was willing to have his phone number listed as he receives a number of calls any way. The need and future possibility of a part time airport manager was also briefly discussed. David proposed the idea of possibly sharing an employee as there wouldn't be enough work at the airport to sustain a 40 hour work week.

Some concerns were discussed in regards to snow removal. A life-flight company called Tony saying they would not be coming back to Salmon until the snow was appropriately moved to allow their low-wing aircraft to taxi around. Fred said that he'd called Dahle's Construction to remove snow away from the lights on the west side of the runway. It was proposed that we come up with a comprehensive and structured plan in regards to snow removal to include placement of snow berms as well as a set amount of snow that would require assistance from the county. Lenny said that the current accumulation amount that triggers help from the county is set at two inches. They're responsible for plowing the runway, the taxi way and a place for a life-flight.

A letter was received from Nathan at TO Engineers outlining future plans for the 2018 project. Nathan requested we let him know what size of tanks would be desired in the event that the FAA approves our request to relocate the fuel pumps. It was proposed that we size the tanks at 20,000 gallons for av gas, and a 16,000 gallon tank for jet fuel. Tony made a motion to accept the proposal, Fred seconded the motion. It passed unanimously.

David from Gem Air said that the previously requested information had been emailed to Richard. Don asked that he send it to him as well as Richard was absent.

David also mentioned his intent to source his own fuel in an attempt to reduce his overall fuel costs. He asked if there were any plans to increase the current fuel flow-age fee of 25 cents per gallon. It was expressed that while there were no current plans to increase that fee, in the event that airport revenues should decline substantially, that the board would be forced to look at available options to maintain adequate revenues to be able to continue with the planned project in 2018. Discussion continued in regards to airport funding and revenue, options available to strengthen the overall airport financially and possibly future efforts by which the progress of the airport could aid in strengthening the overall growth and economic stability of the community.

The meeting was adjourned at 20:11h.