

Lemhi County Airport Board Meeting - January 9th, 2017

The meeting was called to order by Richard Natelson at 18:05h. Other Board members in attendance were: Tony Latham, Don Jakovac, Jim Crawford, Fred McDonald, and Nathan Bills. Lenny Skunberg and David Schroeder were also in attendance.

Minutes from December's meeting were reviewed.

Fuel & Facilities Report

Current available fuel is:

Avgas - Pump #1 - 4821 gallons
 - Pump #2 - 4131 gallons
Jet A - 4966 gallons

A photo of above ground fuel pumps taken at another airport was reviewed and briefly discussed.

Financial Report

Bills to be paid were reviewed. Tony made a motion to pay the bills. It was seconded by Fred and the motion passed unanimously.

Don stated the current financials to be as follows:

Cash on hand - \$229,000
Inventory - \$49,167
Accounts Receivable - \$3,307
Accounts Payable - \$1,537

Don also stated that the year ended inline with budget within a \$5,000 variance (1%-2%).

Don stated that the warranty plan on the credit card processing was nearing expiration. For continued service, a service agreement is required. Lenny stated that last year we'd upgraded the level of service. Each level was reviewed and discussed, and after weighing cost, previous use of the plan, and service provided with each level, Fred made a motion to select the Gold Service Plan. The motion was seconded by Tony and it passed unanimously.

The board's agreement with Allen Accounting needs to be renewed, it was signed by Richard.

A modification to the lease with the Forest Service was reviewed. There would be a fuel flow-age fee for the their aircraft during 'fire season'. Concerns were expressed that defining 'fire season' may be difficult. It was recommended that it be for the entire year, not just 'fire season'. Tony made a motion to add the word 'helicopter', meaning to specify that it would not apply to fixed wing aircraft. Fred seconded the motion and it passed unanimously.

Old Business

REIL - Only turning on 'high' intensity, Jim Bob from Ray's doesn't think they can be fixed, however Nathan (engineer) believes that they can be. It was mentioned the cost would be

around \$20K for a new unit, plus \$5K-\$10K for installation. Don asked if he should budget for it, Fred stated that he should.

The new wind sock is to be engineered and installed in 2018 with new apron project.

Deer on airport; one has been removed, one still remains. Tony mentioned that procuring the Fish & Game's help wouldn't happen until the issues with the front entry gate were resolved. Lenny said he'd worked on it earlier today and it's issues seem to be mostly winter weather related. It was pointed out that the cattle guard being in place should prevent deer from entering.

New Business

It was mentioned that the runway lights are mostly hidden by the snow. Various options were discussed to remedy the issue; ask Lenny to use the airport tractor, hire it out, involve the county, etc. David Schroeder mentioned that the newly hired Count Road & Bridge manager Chris Fredrickson was very positive about helping with airport snow removal. It was recommended that a NOTAM be issued regarding the berms of snow around the runway lights. Richard stated that he would do that.

A letter was reviewed that had been written by Tony in regards to people using hangars for non-aviation use. The letter will be sent out to those using hangars at the airport requiring compliance by June 17th 2017. A copy of the letter is included in the minutes.

An FBO is requesting information in regards to Gem Air's discount on fuel. Don recommended that David submit all information being sent to the county also be submitted to the board to keep things clean.

David Schroeder submitted records that will be added to the agenda for next month.

The meeting was adjourned at 18:54.

LEMHI COUNTY AIRPORT

Lemhi County Airport
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Lemhi.County.Airport@gmail.com
www.LemhiCountyAirport.com

December 30, 2016

Dear Hangar Owner:

In June of this year, the FAA published new rules for hangar useage on airports that have accepted federal grants.

If you are using your hangar for the primary purpose of storing non-aviation related items then the activity jeopardizes our federal funding. Here is a summary of the rules concerning non-aviation items:

1. Impede the movement of the aircraft in and out of the hangar or impede access to aircraft or other aeronautical contents of the hangar.
2. Displace the aeronautical contents of the hangar. A vehicle parked at the hangar while the vehicle owner is using the aircraft will not be considered to displace the aircraft.
3. Impede access to aircraft or other aeronautical contents of the hangar.
4. Are used for the conduct of a non-aeronautical business or municipal agency function from the hangar (including storage of inventory).
5. Are stored in violation of airport rules and regulations, lease provisions, building codes or local ordinances.

These rules will be in effect on June 17, 2017. Please ensure that your hangar is in compliance.

Stay safe,



Tony Latham
Chairman, Lemhi County Airport Board