

LEMHI COUNTY AIRPORT BOARD MINUTES

September 12, 2016

The meeting was called to order by the Board Chairman, Tony Latham at 18:10h. Other Board members in attendance were: Richard Natelson, Don Jakovac, Jim Crawford, Bob Deurloo, Fred McDonald, and Bill Loudy. Also in attendance was Lenny Skunberg, David Schroeder from Gem Air and Mike Bennett from the U.S. Forest Service. Jim Paulekas was also present.

The minutes from the August meeting were reviewed. Don stated the taxiways that were sealed were TA2SL-2 and TA3SL-2. Don made the motion to approve the revised minutes. The motion was seconded by Fred. The motion passed unanimously.

FUEL AND FACILITIES REPORT

As of today: Avgas available in Pump #1: 5136 gallons.

Pump #2: 5780 gallons

Jet A available: 4685 gallons.

Lenny stated that he received 2, five gallon buckets of Prist. The Prist is not flowing as it should. Lenny got an O ring kit to fix the problem.

Lenny stated that he is still waiting on a price for a new jet fuel hose.

Rich recommended obtaining "guide rollers" for the fuel hose reels so that it will be easier to reel up the hoses without the hose falling off the reel. Lenny stated that he will look in to it.

Fred stated that he got a list of credit cards accepted by the pump card reader. He stated that the list will be laminated and a copy kept at the pumps.

Fuel prices were discussed. The conclusion was reached that the Airport's fuel price are in line with other airports in the vicinity.

Financial Report:

Don stated as of now the Board has \$ 215,928.40 cash on hand. As of August 31st, in inventory, the Board has \$ 64,605.36 (fuel). Net income from January through August 2016 was \$ 55,270. The Board is 14.9 % above budget. This is due to the Board purchasing the tractor outright .

Bills to be paid were reviewed. Tony stated that the pump repair bill will be split 50/50. The Board will pay 50% and the industrial park will pay the other part.

Old Business:

Runway lights:

No bill has been received for changing the intensity of the REIL's. Tony wonders whether the change has been done or not.

The Board also decided that a regular maintenance schedule for the runway light system/transformer needs to be followed. Tony stated that the Board is still waiting to hear from Ray's . Rich stated that he will contact Ray's.

Fuel Flowage:

Mike Bennett thought the annual fuel flowage fee of \$ 3,500 is reasonable. (the U.S.F.S. initially offered \$ 2500.) Mike stated that he will have to obtain final approval from the contracting officer out of the Ogden branch.

Rich made the motion to accept the \$ 3,500 a year fuel flowage pending approval from the C.O. out of Ogden. Fred seconded the motion. The motion passed unanimously

Wind sock:

Rich stated that he spoke with T O Engineering about installing a wind sock at the end of runway 17. The Board stated that it would like firm pricing. Rich stated he will speak with TO Engineering.

Drainage Pipe

Edwards Construction installed the water drain near the Isaacson hangar.

New Business:

David Schroeder stated that Gem Air had a busy summer. He presented the exact amount of fuel used during the months of March, April and May. Tony stated that Gem Air will receive a credit on their account.

AWOS

The FAA is making upgrades to the AWOS system.

NOTAMS

Rich inquired as to whom she be on the Notam list to be able to issue Airport NOTAM's. The Board agreed that it should only include Board members. Rich stated that he will write a letter to the F.A.A. with the list of authorized people.

New Hangar

Jim Paulekas was present and he stated that he would like to build a hangar 46 by 36 feet deep . An FAA form needs to be filled out prior to proceeding. (FAA 7460-1) as well as another form dealing with environmental protection and impact (ie: Catex form ARP SOP No. 5.00).

The meeting was adjourned at 19:26.