

LEMHI COUNTY AIRPORT BOARD MINUTES

October 12, 2015

The meeting was called to order by the Chairman, Tony Latham at 18:15h. Other Board members in attendance were: Richard Natelson, Fred McDonald, Don Jakovac, Bill Loudy, and James Crawford. Also in attendance was Lenny Skunberg.

The minutes from the September meeting were reviewed. Fred made the motion to approve the minutes. The motion was seconded by Jim. The motion passed unanimously.

FUEL REPORT

As of today, there are:

Pump # 1: 6066 gallons of av gas

Pump # 2: 6052 of av gas

Jet A: 6162 gallons

Lenny stated that all the fuel test were passed successfully. There has been an increased usage of the fuel.

Lenny stated that the plexiglass cover over one of the old fuel pumps was torn off by high wind. He thinks it can be repaired.

Financial Report:

Don stated that there are \$ 8,381.79 in outstanding accounts receivable, but this amount is down from last month. The cash on hand is good. Don stated that the Airport received a bill from T O Engineers for last year's work. He does not know what the bill is for. Don and Tony will discuss the bill with Nathan.

All the bills were reviewed. A motion was made by Rich to pay the bills. This motion was seconded by Jim. The motion passed unanimously.

Don would like the Board to come up with a budget for next year. These future expenses would include asphalt repair, fuel farm, runway lights and capital improvements. The Board agreed to discuss it further.

Old Business:

Dog on the runway: The dogs reportedly belong to a Gem Air employee. The Board will not tolerate this. If the dogs are not removed, a citation will be issued by the sheriff's department.

Deer on Runway: There are still some deer on the runway. A deer drive will be held in the near future to get rid of the remaining deer.

U.S.F.S. Water bill was again discussed. The Board is still waiting for a response from the office in Ogden.

Airport Sign: The Board feels that the old airport sign should be replaced. Different options were discussed. The topic will be discussed further .

Airport Lounge: The heat for the lounge will be provided by the landlord.

Rich stated that he would like to get a refrigerator for the lounge. It would be stocked with drinks and snacks. The honor system would be used to pay for the nourishment. Tony and Rich will discuss this further when a suitable refrigerator is found.

New Business:

Fuel Pricing: Don presented a fuel pricing policy. (see attached sheet). The pricing would be adjusted once/month. This price would be for retail purchases.

A prompt pay discount card policy was put forth (see attached sheet).

Both of these policies will be reviewed at the next meeting.

Proposed Fuel Farm: Tony stated that he spoke with Nathan from T O Engineers and that he is not optimistic about either the fuel farm or ramp revision.

Apparently, there have been some different view points at the FAA office in Helena. Nathan does not know if these projects have been tabled or not.

Equipment For Sale: Tony stated that the state of Idaho has vehicles and other equipment for sale. The Board would be interested in purchasing a self-propelled broom for snow removal. A motion was made by Fred to purchase such a broom. The motion was seconded by Bill. The motion passed unanimously.

New Airport Gate: Mr. Don Cuninghame would like the Board to put in a gate so that he can drive his truck to his well. The Board does not feel that it can justify putting in a new gate for personal use.

The meeting was adjourned at 19:43.