

LEMHI COUNTY AIRPORT BOARD MINUTES

April 6, 2015

The meeting was called to order by the Chairman, Tony Latham at 18:00h. Other Board members in attendance were: Richard Natelson, Fred McDonald, Don Jakovac, and James Crawford. Also in attendance was Lenny Skunberg.

The minutes from March's meeting were reviewed. Richard made the motion to approve the minutes. The motion was seconded by Don. The motion passed unanimously.

FUEL REPORT

As of today, there are:

Pump # 1: 6021 gallons of av gas

Pump # 2: 7488 of av gas

Jet A: 10,745 gallons

Lenny stated that the fuel pumps and credit card machine are working well.

Financial Report:

Don stated that the profit from January through March of 2014 was

\$ 38,486.38. This year, the profit for the same time period was \$40,185.40. However, the Board has yet to receive a bill for this year's audit fees of \$ 9500.

The bills for the past month were reviewed. Fred made the motion to pay the bills. It was seconded by Don. All bills were paid.

OLD BUSINESS:

Request for Qualifications: T O Engineers vs Armstrong Consultants, Inc.

The Board discussed the advantages and disadvantages of each firm and the relationship the Board has had with T O in the past. It was noted that Armstrong has not done much within Idaho. Four Board members looked at each firm using the point system. It was recommended that the Board once again hire T O Engineers. Fred made the motion to use T O Engineers. The motion was seconded by Don. The motion passed unanimously.

Pilots' Lounge:

It had been previously voted on to lease out part of the Salmon Air building as a pilots' lounge. The approximate size is 300 square feet at one dollar per square foot per month. The would include maintenance as well. A wall will be constructed between the Salmon Air section and the pilots' lounge. The door in the wall will be open during normal business hours so that clients of Salmon/ McCall Air could use the bathrooms. After hours, the door will be locked but the pilots' lounge will remain "open" 24/7. To gain entrance to the lounge after hours, there will be another door constructed opening to the ramp.

Laura Scott, from Salmon Air, received a bid from Mark Willams for the construction. Salmon Air will pay for the constuction and the Board has agreed to reimburse Salmon Air. A motion was made by Don to accept these arrangements. The motion was seconded by Fred. The motion passed unanimously. Don stated that he would draw up a lease. The lease will be commercial and for 2 years with option to renew every year.

New Business:

Weed Control

Tony received a call from the Lemhi County Weed Control firm as to whether the Airport should be sprayed. It was felt by the Board that the weeds should be controlled. Jim made a motion to have the weeds sprayed. The motion was seconded by Fred. The motion passed unanimously.

New Accounting Firm

Don checked with different accounting firms. Allen Accounting states that they would be willing to be the Airport's firm. Cost would be 350 dollars a month for the service that the Board is presently receiving. The Board feels that it should have a stable firm that is in the community. Tony stated that at present the Board is paying a lot and receiving little.

Don made the motion to discontinue service with Rocky Mountain Professional Services and to go with Allen Accounting. The motion was seconded by Jim. The motion passed unanimously.

Leadore Airport

Rick Snyder spoke with Fred and stated that the Board should take care of Leadore Airport. The Board has no idea what this would entail. Further investigation may be warranted.

The meeting was adjourned at 19:05h.

