

## LEMHI COUNTY AIRPORT BOARD MINUTES

September 8, 2014

The meeting was called to order by the Vice Chairman, Tony Latham at 18:07. Other Board members in attendance were: Richard Natelson, Bob Deurloo, Bill Loudy and Fred McDonald. Also in attendance was Lenny Skunberg, as well as Nathan Cuvala and Dave Mitchell from T O Engineers.

The minutes from the August meeting were reviewed. A motion was made by Rich to approve the minutes as written. The motion was seconded by Bob. The motion passed unanimously.

### FUEL REPORT

As of today there are 3991 gallons of av gas in Pump # 1, 5150 gallons of av gas in Pump # 2, and 3160 gallons of Jet A.

Lenny stated that the pumps passed their tests this month.

### OLD BUSINESS:

#### Airport Leases:

The new lease that was developed by the Board had been submitted to Bruce Withers months ago for his input. Being that the Board has not heard back from him with concrete alterations, the decision was made to use the new lease as was previously approved by the Board. Tony stated that the new lease will be given to the present tenants who do not presently have a lease, and to any future tenants.

#### Rules and Regulations:

A motion was made by Fred to approve the rules and regulations as written. It was seconded by Rich. The motion passed unanimously.

#### Old Bill from Ray's

A bill from Ray's Plumbing and Heating in the amount of \$ 1000.95 was discussed. The bill was for the repair of the runway lighting system that went down this summer. There was disagreement by the Board as to whether the bill should be paid. It was felt that the repair should have been performed without payment because it was felt that this was a warranty issue. Ray's argued differently.

After discussion was carried out by the Board, A motion was made by Bob to pay the bill rather than argue it further for fear of causing unwanted animosity. The motion was seconded by Bill. The motion passed unanimously.

#### Tie Down Chains:

Due to the possibility that the tie-down chains may be damaged during snow plowing and the broken links may cause airplane tire damage, a motion was made by Rich to remove the chains altogether during snow season. The motion was seconded by Fred. The motion passed unanimously. If tie-downs are deemed necessary during this time, it was suggested that only rope should be used.

#### Pilots' Lounge:

The pilots' lounge (i.e.General Aviation Terminal) was again discussed. Its location, type, well and septic have already been approved by the Board. Decision had been made in the last few months to table the lounge to ensure that the Board had the funds to complete the project. Now that the funds are available, the Board would like to press forward. Fred stated that he would contact the Phillip Brothers to see if they will honour their previous bid. Rich stated that he will contact Independent Drilling to see if they will honor theirs.

### Runway Project:

T O Engineers discussed the completed runway project. They stated that the project was 65,000 dollars under budget. The Board's savings is 6 percent of this.

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Future projects to consider will be reconditioning of the apron and modernizing of the present fuel system. These are slated for 2016-2017.

### New Business:

#### Board Openings:

The Board may have two openings and all candidates will be considered.

Tony states that he will continue to act as Chairman until the December elections.

#### Protocol for Off-Loading Fuel from Airplane Accidents:

Due to the two recent accidents that occurred near the Airport, Lenny suggesting developing a protocol for dealing with the fuel spillage. Perhaps such a protocol can be obtained from another airport.

#### Ordering Fuel:

In order to avoid a fuel shortage, it was suggested by Tony that a cut off limit such as 2500 gallons by used. That means, that if a fuel level drops to 2,500 gallons or lower, automatically a new fuel order will be placed.

#### Airport Training:

Tony reported on the airport training session he went to. He stated that the Board should be checking the airport pavement for any damage on a regular basis.

The meeting was adjourned at 19: 30h.