

## LEMHI COUNTY AIRPORT BOARD MINUTES

January 6, 2014

The meeting was called to order by Cecil Jackson at 18:10. Board members in attendance: Cecil Jackson, chairman, Fred McDonald, Richard Natelson, and Tony Latham. Also in attendance were Lenny Skunberg, Brock and Josh Searle, from Searle, Hart and Associates, Tom Schultz (fire management officer for the north zone) and Eric Ellis from the U.S.F. S. airbase.

The old minutes from the November meeting were reviewed. (There was not a December meeting.) Rich made a motion to approve the old minutes. This was seconded by Tony. The motion carried unanimously.

### OLD BUSINESS:

#### Airport Board Audit

The audit was performed by Searle, Hart and Associates. Brock and Josh Searle presented the findings. The purpose of the report is to show if the Board's financial statements are fairly presented. They were able to verify all of the balances. With all of the information received, they stated that the financial statements were legitimate. They have a "clean opinion" of the Airport Board.

The audit is divided into three parts: Statement of Net Position (assets and liabilities), Statement of Revenues Expenses and Changes in Net Position, and Statement of Cash Flows.

#### Proposed pilots' lounge:

Fred stated that he will contact Phillip Brothers Construction to see if they will honor their earlier bid for construction of the lounge.

He also stated that the septic permit will be \$ 250.

Rich stated that he will contact Independent Drilling for a bid for the well.

#### REIL Lights

Cecil reported that the REIL lights have been turned off awaiting a flight test to be performed by the F.A.A. Once the lights have passed the test, they will be turned on again. The intensity of the lights will be controlled by the landing pilot.

#### Financial Report:

Cecil stated that he reviewed the financial report and it appeared appropriate.

#### Fuel Report:

As of today there are: 6722 gallons of avgas in Pump # 1

7194 gallons of avgas in Pump # 2

8518 gallons of Jet A

Lenny stated the all fuel tests were passed for December and for January. He also recommended purchasing five gallons of Prist to have on hand.

Cecil stated that it was time to renew the support on the QT computer system for the pumps. Until now we have had the "gold level" support. Tony made the motion to continue with the gold level. The motion was seconded by Fred. The motion passed unanimously.

New Business:

Eric, the airbase manager from the Forest Service, was present and stated that he would like to come to the monthly Board meetings in order to establish a good rapport with the Board.

He stated that their taxiway has been put in. This way, the contract helicopters will park next to the forest service airbase. This should relieve some airport traffic.

Two rappelling events are scheduled for this year. May 12<sup>th</sup> through the 16<sup>th</sup> is training for the “veteran” rappellers and June 2<sup>nd</sup> through the 9<sup>th</sup> is the rookie training. He stated that there will be about 80 rappellers coming and this will be good for the local economy. He stated that the year before last they rented out the Wolter's hangar to practice heli rappelling. They may want to do this again if possible.

Based on past experience, Lenny did not feel this was a good idea. He stated that the low flying helicopters rattled the fixed wing aircraft on the ground. Furthermore, the helicopter pilots did not communicate their intentions on the unicom frequency. Eric stated that these problems could be corrected easily. Lenny was not convinced.

Tony suggested that Eric come up with a policy as to how the helicopter pilots should act.

Cecil brought up another issue concerning the training events. During the events approximately 5 or 6 helicopters are on the field. Typically the crew chiefs of the helicopters stay and camp out at the airport. This is against Airport regulations.

Furthermore, due to grant assurances with the F.A.A., camping may not permitted on Airport grounds.

(January minutes continued)

page 4

If an exemption is possible, it would have to come from the F.A.A. Office in Helena.

#### PAPI LIGHTING:

There were concerns voiced in the local flying community that the PAPI lights were not working.

The Board stated that the lights are indeed working properly and have been approved by the F.A.A.

The meeting was adjourned at 19:35.