

Lemhi County Airport Board Minutes

July 13, 2020

The meeting was called to order by Richard Natelson at 5:30 pm at the Lemhi County Court House Annex 200 Fulton St. Salmon, ID.

Present board members were R. Natelson, J. Crawford, D. Weston, F. McDonald, D. Shiner, B. Deurloo, and R. Schick. D. Schroeder, I. McCarty, L. Skunberg, D. Shallow, M. Bennet, and Paul & Cheryl Chartrand.

Crawford made a motion, and Weston seconded, to enter Executive Session pursuant to Idaho Code 74-206(b). A roll call vote was held and all approved.

The board ended the Executive Session and resumed general session at 6:03 pm.

McDonald made a motion to approve the minutes from June 8th, Crawford seconded, and all approved. Weston made a motion to approve the minutes from June 17th, Crawford seconded, and all approved.

Fuel & Facilities Report:

Pump #1 AV Gas 3,622 gallons

Pump #2 AV Gas 2,678 gallons

Jet A 4,223 gallons

Lenny Skunberg informed the board 8,000 gallons of fuel should be arriving in two days. The new fuel will meet the nine month requirement for adding product. The service work is complete on the mower and the blades were removed for sharpening. The bill will be around \$300-400. Natelson asked if all the lights were working and Lenny said he believed they all were.

Financial Report:

Weston reported on bills to be paid, reviewed, McDonald moved to pay the bills which Crawford seconded, and all approved. A check for work on the dirt strip was not approved since the additional work was not authorized by the board. The board did not meet in April because of COVID-19 and could not legally pay the bill after the fact.

The financials through July 2020 are as follows:

Total Checking/Savings: \$190,552.91

Accounts Receivable: \$4,588.04

Current Assets: \$245,163.13

Total Assets: \$3,198,359.76

Liabilities: \$1,175.78

Total Income: \$20,419.97

Total COGS: \$15,502.55

Gross Profit: \$4,917.42

Total Expenses \$9,414.42

Net Ordinary Income: -\$4,496.62

Deurloo asked about the total loss for the year and the bad debt. David explained the bad debt was for refunding Lenny's Airmotive, McCall, and Gem Air for fuel sales. David reviewed next years budget and talked about corrections, expenses, and potential losses for next year. Bob Deurloo had questions about some numbers associated with AVGas. David plans on talking to Allen Accounting to see where the disconnect is on fuel projections. Natelson tabled approval of the budget because there were errors. David will make corrections and send new copies to the board members. D. Schroeder asked about the \$30,000 of FAA CARES Act grant money the airport was supposed to receive for maintenance expenses. Natelson explained how the FAA does not send the money to the airport, but instead the airport has to send the maintenance expenses to the FAA for reimbursement. The airport board also discussed having a special meeting for approving the budget when it is corrected.

Public Input: D. Schroeder talked about receiving their new lease in the mail. There was a typo on the cover letter that should have said "are null and void" instead of "are not". Schroeder also had a question about when the Operator's Agreements will be finalized because he can't sign the new lease without first having the Operator's Agreement. Natelson noted the agreements were not approved yet.

Old Business:

Airport Project:

Natelson said, as of the day prior, the FAA grant money for the project had not arrived. The project for the new fuel system is on hold until next year. There was also discussion about the QT 3000 and what would happen if it broke. The new system could be purchased by the airport now and held in case the old system brakes. Schick was asked to contact the vendor to see how long the turn around time is if a new system was purchased. The previous quote mentioned a one day install. The board discussed purchasing the system now wouldn't be covered by grant money whereas waiting until next year it would be paid for.

Future Airport Employee:

Schick shared highlights from his meeting with the County Commissioners earlier in the day. Rob discussed a new employee position to be developed prior to Lenny's resignation. The position will be an Airport Facilities Maintenance Superintendant with roles and responsibilities very similar to what Lenny has done as a county employee. The County Commissioner's thought \$20 an hour was too high. They also cited a wage study conducted a few years ago and how a position such as this should start closer to \$14 an hour. Rob will modify the wage and meet with the commissioners at their next meeting. There is also a chance to shift a current county employee into this new job. The airport intends on paying for the employee, but if it's a full time position the airport board will ask for help with benefits from the county, i.e., PERSI, social security, workman's comp, and unemployment insurance.

Bill from Construction:

Board members previously discussed this bill during the meeting. Natelson asked everyone again if this should be authorized or tabled. Members believe it is illegal to pay. Schick made a motion to table the decision until a lawyer could be consulted, Deurloo seconded, and all approved.

New Business:

Lighted Fuel Sign:

Crawford explained he has a quote from Go Sign Pro from Idaho Falls for a led lighted fuel price sign. The sign would be 3'x4' and display our fuel prices. The price would be \$6,900, including installation. The airport board found the price to be very high. Schick asked if it could be wrapped into next years airport project. Ilona suggested asking Phillips 66 to provide it. Natelson asked for a different quote and he tabled the matter while Crawford does more research.

Employ a Law Firm:

The airport board wishes to employ a law firm to discuss rules, regulations, and fuel sales. Schick made the motion to employ a firm, Crawford seconded, and all approved.

Closing:

The meeting was adjourned at 6:50 p.m.