

## Lemhi County Airport

### LEMHI COUNTY AIRPORT BOARD MINUTES

May 2, 2011

The meeting was called to order by Fred McDonald at 18:02. Board members in attendance: Fred McDonald, chairman, Richard Natelson, Bob Deurloo, Cecil Jackson, Bill Loudy, and Tony Latham. Also present: Lenny Skunberg from Lenny's Airmotive and Chris Pomeroy from T.O. Engineers.

The old minutes from March's meeting were reviewed. Tony made a motion to approve the old minutes. This was seconded by Rich. The motion carried unanimously.

#### OLD BUSINESS:

Bookkeeping: Vicky, who initially said that she would continue to do the bookkeeping for the Airport, now states that she cannot due to a non-compete clause with the new owner. She recommended that the Board use Wayne Hamblin from Rocky Mountain CPA's.

Tie Downs: Fred stated that the Board needs to have a work day out at the Airport so that the wells that hold the tie town points for aircraft can be cleaned out and have new chains attached where needed. A date is yet to be set.

#### NEW BUSINESS:

Bookkeeping: It was relayed to the Board that Mr. Hamblin would like to perform the bookkeeping for the Board and that his fee for this service would be the same as it presently is. This fee would not change for the first year.

Tony made a motion to retain the services of Wayne Hamblin. The motion was seconded by Bill. The motion carried unanimously.

Fuel Report: There are 4693 gallons of Avgas at Pump # 1. There are 5933 gallons of Avgas at Pump # 2, and 11,121 gallons of Jet A.

CD's: Cecil reported that the Board has 3 CD's in the bank. The value of each was fifty thousand dollars. The third CD, however, when it was renewed, was renewed for fifty one thousand dollars. The thousand dollar interest, instead of being put into the Board's money market account, was put into the CD. This was done by U.S. Bank.

Courtesy Car: The car is paid for. The plan is to place a lock box out at the Airport so that it will be available for pilots. It was brought up that there will need to be a limit on how long someone may have the vehicle. It was suggested that there should also be a radius from the Airport in which the car may be driven.

Bob stated that he would draw up a courtesy car policy that the Board could examine.

Rich suggested that the name of the Airport should be stenciled onto the sides of the car.

Pilots' Lounge: Fred stated that he is working on an estimate to have a lounge built. It would mainly consist of a room with computer, couch and desk for flight planning. A bathroom would also be available. Besides that cost of the building, the various monthly expenses must also be considered (i.e. maintenance, heat, water/well, power, phone line.)

Master Plan: The T.O. Engineers, represented by Chris Pomeroy, gave a presentation on the final 20 year master plan.

He presented diagrams of future airport expansions. These expansions dealt with new hangars, possible new FBO's, as well as a three hundred and fifty feet extension of the runway.

The final master plan will now go to the FAA for comment. After approximately 2-3 months, the FAA should respond. Any final adjustments in the plan will then need to be made.

Chris Pomeroy also mentioned that he will be leaving T.O. Engineers. He stated, however, that the transition to a different representative should be seamless.

Cecil made a motion to adjourn the meeting. It was seconded by Tony. The meeting was subsequently adjourned.